



TRANSITION BOURNEMOUTH

Registered in England and Wales as Charity Number 1183648

Annual Report for the period ending 31 March 2021

Transition Bournemouth - Annual Report for the period ending 31/03/2021

Report of the trustees for the period ending 31 March 2021.

The trustees are pleased to present their annual Trustees' report together with the financial statements of the charity for the period ending 31 March 2021. The financial statements comply with the Charities Act 2011, and are prepared in accordance with the Charities Statement of Recommended Practice.

Chair's Statement

While the social restrictions we have all endured over the last year and a half have been well-meaning and have certainly saved lives, it has meant that we have all had to put on hold many of the interactions that we would normally take for granted. Transition Bournemouth decided to pause all public facing events until such time that they could be safely resumed. During the lockdown period we moved our monthly meetings online along with our green movie discussions, and in doing so we met with new faces in the local green community. We resumed our outdoor community garden workdays when it was safe to do so but were not able to run some of our other events such as the Bournemouth Repair Cafe.

As we head into late 2021, we can all hopefully begin to put the events of the past 18 months behind us and begin to safely reconnect with our friends, families, and the wider public. Transition Bournemouth will be resuming our indoor events including the Repair Cafe, Film Screenings, and will be continuing our timetable of community garden workdays. A full timetable of these event will be made available through our usual channels - our website and Facebook pages.

The task of re-imagining our lives to be less harmful to the natural world can seem a daunting one. There are many who may believe that any changes we could make to our own lifestyles cannot possibly have any impact on the wider world, and yet back in March of 2020 we saw a glimpse of just how powerful these collective changes can be. In many areas of the world there were clearer skies above our cities, and global emissions reached a low not seen since the mid-20th century. I am not suggesting of course that we live in permanent lockdown, and I doubt anyone else is either! But the point was made that changes to our behaviour do have an immediate and dramatic effect on the natural world around us, if taken collectively. Transition Bournemouth will continue to promote the changes we can all make in our lives to reduce our impact on the environment, and through our projects will help others to bring down their carbon footprint, produce less waste, and use less of our world's precious resources.



Pete Allen,
Chairperson,
Transition Bournemouth,
Registered charity 1183648.

Our Purposes and Activities

Our charitable purposes are the promotion of conservation, protection and improvement of the natural environment, and the prudent use of natural resources for the benefit of the people of Bournemouth and the surrounding area.

We aim to achieve this by

- a. Advancing education and awareness of climate change, resource scarcity, peak oil, energy saving, and economic resilience;
- b. Promoting individual and organisational commitment to a reduction in CO₂ and other greenhouse gas emissions.

Our vision is to help steer Bournemouth to a sustainable, low-carbon future where our community and wildlife thrives without costing the earth.

The approach the trustees have taken in support of our vision for this year is to continue with the grass-roots projects we had in place at the time of becoming a Charity (30th May 2019) and to consolidate our policies and practices during our first year as a CIO. Our projects are the main means through which we achieve our aims and objectives.

- Count on Me raises awareness of climate change and promotes individual and organisational commitment to a reduction in CO₂ and other greenhouse gas emissions.
- Film Screenings raise awareness and provide education about climate change, resource scarcity, peak oil, energy saving, and economic resilience.
- The Repair Café promotes the prudent use of natural resources.
- Slades Farm Community Garden promotes the protection and conservation of our natural environment, improving it as a natural environment, for example, by increasing biodiversity through careful habitat management.

The Trustees have had due regard to the Charity Commission guidance on public benefit. We endeavour to encourage all in our community to take part in our activities, including our themed monthly public meetings.

Count On Me - A carbon-saving awareness project.

The Count On Me project, launched in June 2016 with Transition Bournemouth volunteers, friends and family taking part in a parade through Winton as part of the Winton carnival.

The project designed by Transition member Angela Fendley aimed to promote and encourage sustainable behaviour. It helped tackle climate change by celebrating the positive steps people are taking to reduce their impact on the planet.

The campaign offered a range of sustainable activities to choose from (e.g. cycling instead of taking the car, eating less meat etc.). Each of these has a value in the amount of CO₂ saved and this is added to a central counter, which demonstrates the collective effect of shared participation.

The counter was digitised in 2018 so that local residents could also sign up online. The total amount saved over the life of the project was a whopping 800 tons of CO₂.

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The carbon counter was an easy concept to grasp and offered an ideal opportunity to talk to local people about our changing climate and how we can learn to live more sustainably by choosing lower carbon foods, buying locally grown/sourced produce, limiting travel and using public transport.

Count On Me gives people the chance to be proud and know that their individual actions can make a real and measurable difference and know that every action moves us in the right direction towards combating not just climate change but social inequality, environmental degradation and unsustainable consumption.

The Count On Me team of volunteers went out and about to many events in the community, colleges and universities, including talking to Christmas shoppers to encourage people to think about how they could reduce their impact on the planet over the festive season, and make their Christmas count by choosing gifts wisely and encouraging people to think about reducing their waste of food and energy.

Count On Me gives people the chance to be proud and know that their individual actions can make a real and measurable difference.

The project was gratefully funded and supported by Green Goals. Bournemouth Borough Council and SUSTAIN. Count On Me is currently on hold pending further funding and volunteer support.

Film Screenings

During the financial year 2020-2021 we had to adapt the popular Transition Bournemouth film screenings due to the pandemic and decided to make the film discussions online.

We promoted the films on Facebook two weeks beforehand, giving people the opportunity to watch the film at their own leisure at home. We then discussed the film online at a specified date and time, via Zoom. We tried to select films that were either free, or very cheap, to watch.



The films were as follows:

November

The Need to Grow - A film exploring sustainable agriculture and what people can do to regenerate the planets' dying soil.



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January

2040 – A documentary by Danien Gameau, giving an optimistic outlook for 2040 if we change our environmental behaviours now.



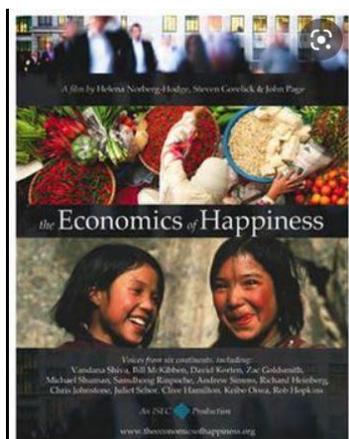
February

The Game Changers – A film outlining the benefits of eating a plant-based diet.



March

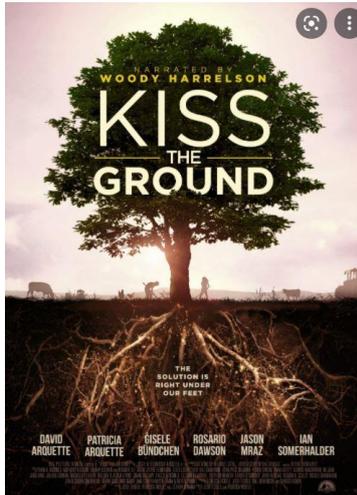
The Economics of Happiness – A film that considers the cost of today's global economy.



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April

Kiss The Ground – A film looking in detail at regenerative agriculture.



The films generated some thought-provoking discussions and it was good to hear and debate different points of views on various topics.

However, we feel it is always a more enriching experience to watch these films alongside other like-minded people, where possible.

We are therefore planning to get the film screenings up and running again at “The Mad Cucumber” for the upcoming Autumn/Winter/Spring period.

Repair Café

Repair Cafe hasn't run any in-person events since the start of the pandemic, but we really appreciate the effort of our communications team and lately Warrior agency putting extra content on social media during this period of down time, it's been reflected in an increase in page likes and post views and engagement on Facebook. We have been hearing both from people who are keen to have their broken items looked at and people who are interested in volunteering with us, and our first event in 18 months is scheduled for 25th September. We are playing things by ear at the moment, but hope to have regular meetings happening again in 2022.

Slades Farm Community Garden

This has been a quiet year at Slades Farm Community Garden.

Whilst the wildlife continues to thrive in the varied habitats we have created, we have held only two public volunteer sessions due to the national lockdowns and other Covid restrictions. Although this has hugely limited the number of people able to take part in volunteering over the year, lots of people have still enjoyed, perhaps even more than usual, the natural and peaceful wildlife garden space within Slades Park for both walking and for relaxing in.

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To maintain the momentum of Slades, while we couldn't meet face to face, we increased our social media presence, and started posting more frequently and more regularly with topics ranging from native wildlife species seen at Slades to popular recipes for seasonal produce. During this period, thanks to our increased social media activity, the number of followers online went up from 222 to 326, nearly a 50% increase.

We didn't hold our first on site session until October 2020. We carefully adapted our session guidelines in order to adhere to the government Covid guidelines, and we had to purchase some health and safety equipment especially. Lots of eager volunteers turned up and we split into separate work parties of no more than 6 in each group. Everyone was socially distanced, tools were sanitised, and everyone wore gloves. We had a blast clearing the area around the pond of brambles and clearing out some of the aquatic plants which had begun to clog up the pond itself. This is when we discovered the holes in the pond liner.

The holes were able to be successfully patched at a later session on a dry day.



So, an interesting and unusual year at Slades.

What we learned, though, was that the wildlife thrived, and the garden looked great. This might seem a bit disheartening to those who regularly bramble bash with us, but I think it means the project has been a success as a wildlife garden.

We'd like to say a big thankyou to all our supporters and to the Parks and Countryside team who made a quick repair to the pond gate after it was vandalised, and who have continued to help throughout the year by mowing the paths through the garden.

Our volunteers

Transition Bournemouth is involved in the community and relies on voluntary help. Volunteers help run all our projects and make them fun. We wish to thank our volunteers for their support and encouragement, and would like to give particular thanks to Jo Gibbs, who kickstarted our revamped social media presence, and the Warrior Agency, who are now providing ongoing pro bono social media support.

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Plans for the future

Plans for 21-22

To continue supporting our existing projects:

- Count on Me: we will look for funding to continue this project
- Film Screenings: we will re-establish a good working relationship with the Mad Cucumber with a view to restarting face to face screenings in autumn 2021
- Repair Café: this is planned to restart in September 2021
- Slades Farm Community Garden: this is continuing but we will look for opportunities to start or support other community growing initiatives

We also plan to recruit additional trustees as a basis for expanding our sustainable project portfolio and for developing our longer term vision.

Reference and administrative details

Reference

Charity Number:1183648

Registered Address: c/o The Link, 3-5, Palmerstone Road, Boscombe, BH1 4HN

Our trustees

The minimum number of Trustees is three, and the maximum twelve.

| Trustee Name | Role | Start Date | End Date | Reason for leaving |
|-------------------|-----------------|------------|------------|---------------------------|
| Pete Allen | Chair/Secretary | 30/05/2019 | | |
| Mike Hodges | Treasurer | 30/05/2019 | | |
| Theresa McManus | | 30/05/2019 | | |
| Jennie Allen | | 30/05/2019 | 02/05/2021 | Parental commitments |
| Kim Boughey | | 30/05/2019 | | |
| Kirsten Juniper | | 30/03/2020 | | |
| Martha Searle | | 30/05/2019 | 04/01/2020 | Planned to leave the area |
| Harriett Ricketts | | 21/10/2020 | 06/09/2021 | Workload issues |

None of our trustees receive remuneration or other benefit from their work with the charity.

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Our advisers

Governance, policy, funding, general support and advice: Community Action Network

Banking: The Cooperative Bank Plc, P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP

Governing Document

Transition Bournemouth is registered with the Charities Commission (England and Wales) as a charitable Incorporated Organisation. Our full governing document is available on request.

Governance

Trustee appointment: at the first AGM, all trustees will retire, and thereafter at every AGM one third of the trustees will retire according to the length of time the position has been held. The appointment of the trustees at the AGM will be made by all members present.

AGM

A minimum of 14 days notice is given for the AGM, with the documents sent out including the annual statement of accounts and trustees' annual report, and details of people standing for election or re-election as a trustee.

Trustee Meetings

The trustees meet quarterly, including a public AGM.

Financial Review

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees

P Allen (Chair)



27/09/21

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Reserves Policy

The majority of our donations are to Transition Bournemouth and so are unreserved. However, in some instances donations are made to a specific project and so are treated as reserved for that project. Similarly, if a grant has been awarded for a particular project, then those funds are treated as reserved for that project.

Financial Position at Year End

This was another unusual year. Last year was the first year of Transition Bournemouth being a CIO, and so was a part-year. This year, although a full year, has seen very little activity because of the Covid pandemic having such an impact on our projects. However, we also have had very little expenditure, so assuming our projects generally break-even in future, and with its current assets, Transition Bournemouth can continue for at least the next 5 years.

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| | | | |
|---------------------------------------|------------|---------|------------|
| Transition Bournemouth | | 1183648 | |
| Receipts and payments accounts | | | |
| For the period from | 01/04/2019 | To | 31/03/2020 |

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Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|-------------------------------|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| General | | | | | - |
| - Grant income | - | - | - | - | |
| - Donations | 182 | - | - | 182 | 346 |
| - Sales | - | - | - | - | 14 |
| - Previous funds | 4,683 | - | - | 4,683 | 4,293 |
| Count on Me Project (resting) | | | | | |
| - Grant income | - | - | - | - | - |
| - Sales | - | - | - | - | - |
| - Donations | - | - | - | - | - |
| - Previous funds | - | - | - | - | 87 |

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| | | | | | |
|--|--------------|---|---|--------------|--------------|
| Film Screening Project | | | | | |
| - Grant income | - | - | - | - | - |
| - Sales | 50 | - | - | 50 | 218 |
| - Donations | - | - | - | - | - |
| - Misc | - | - | - | - | 1 |
| - Previous funds | - | - | - | - | 37 |
| Repair Café Project | | | | | |
| - Grant income | - | - | - | - | - |
| - Sales | - | - | - | - | - |
| - Donations | - | - | - | - | 665 |
| - Misc | - | - | - | - | 42 |
| - Previous funds | 608 | - | - | 608 | 982 |
| Slades Garden Project | | | | | |
| - Grant income | - | - | - | - | - |
| - Sales | - | - | - | - | - |
| - Donations | - | - | - | - | 322 |
| - Previous funds | 566 | - | - | 566 | 867 |
| Sub total <i>(Gross income for AR)</i> | 6,088 | - | - | 6,088 | 7,874 |

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| | | | | | |
|--|--------------|---|---|--------------|--------------|
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 6,088 | - | - | 6,088 | 7,874 |

A3 Payments

| | | | | | |
|-----------------------|-----|---|---|-----|-----|
| General | | | | | |
| - operations | 214 | - | - | 214 | 299 |
| - marketing | 45 | - | - | 45 | - |
| - volunteer expenses | - | - | - | - | - |
| - volunteer training | - | - | - | - | 15 |
| Count on Me (resting) | | | | | |
| - operations | - | - | - | - | 162 |
| - marketing | - | - | - | - | - |
| - volunteer expenses | - | - | - | - | - |
| - volunteer training | - | - | - | - | - |

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| | | | | | |
|------------------------|------------|---|---|------------|--------------|
| Film Screening Project | | | | | |
| - operations | - | - | - | - | 513 |
| - room hire | - | - | - | - | - |
| - volunteer expenses | - | - | - | - | - |
| | | | | | |
| Repair Café Project | | | | | - |
| - operations | - | - | - | - | 622 |
| - marketing | - | - | - | - | 20 |
| - room hire | 42 | - | - | 42 | 294 |
| - volunteer expenses | 10 | - | - | 10 | 4 |
| - volunteer training | - | - | - | - | 90 |
| | | | | | |
| Slades Garden Project | | | | | |
| - operations | 42 | - | - | 42 | - |
| - room hire | - | - | - | - | |
| - volunteer expenses | - | - | - | - | |
| - volunteer training | - | - | - | - | |
| | | | | | |
| | - | - | - | - | - |
| Sub total | 352 | - | - | 352 | 2,019 |

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| | | | | | |
|---|-------|---|---|-------|-------|
| A4 Asset and investment purchases, (see table) | | | | | |
| Repair Café | - | - | - | - | |
| Repair Café tools | | | | | |
| PAT Tester | - | - | - | - | 588 |
| PAT Tester Accessories | - | - | - | - | 54 |
| Sub total | - | - | - | - | 642 |
| Total payments | 352 | - | - | 352 | 2,661 |
| Net of receipts/(payments) | 5,736 | - | - | 5,736 | 5,213 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 5,736 | - | - | 5,736 | 5,213 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|---|--|
| B1 Cash funds | | - | - | - |
| | Total cash funds | - | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | | - | - | - |
| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B3 Investment assets | | | - | - |
| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | Count on Me event materials | Count on Me | 412 | 109 |
| | Repair Café tools | Repair Café | 720 | 404 |
| | Slades Farm tools | Slades Farm | 436 | 119 |
| | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| B5 Liabilities | | | - | |

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Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

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Notes on the accounts

1 Accounting Policies

a) Basis of Preparation

Transition Bournemouth is a Charitable Incorporated Organisation. It is not also set up as a trading company. The charity makes less than the current threshold, allowing the trustees the choice of Receipts and Payments accounting or Accrual accounting. The trustees have elected to use the Receipts and Payments accounting approach.

Transition Bournemouth was started in 2009 by a small group of people who were committed environmentalists inspired by the positivity of the Transition movement and saw it as a better way to engage with people. We knew from experience that the old 'doom and gloom' approach foretelling apocalyptic consequences if we don't change our ways wasn't proving effective in inspiring behaviour changes towards more sustainable living. The transition movement offered a new and more positive approach looking at creating an attractive vision of a sustainable future and positive achievable ways of making a succession of small changes that ultimately add up to a big difference. The group became a Charitable Association in 2011 and slowly grew its following and its project portfolio. In 2018 the group decided to change the legal structure to minimise financial risks and to become a CIO. The assets, financial and otherwise, transferred directly from the Charitable Association to the CIO. There was no change made to our bank account, held with the Co-op. The amount transferred was £6,266.23.

When Transition Bournemouth became a CIO on 30 May 2019, the new constitution moved the accounting year for the organisation to 1st April – 31st March. These accounts for our second year of being a CIO and are from 01-April 2020 – 31 March 2021.

b) Preparation of the accounts on a going concern basis

This has been an unusual year, with Covid-19 causing a hiatus in our activities. However, each project is largely self-sustaining with outgoings generally being matched by income, and our overheads can be trimmed by deferring expenditure on communications activities. On this basis, and on the strength of our reserves, the trustees consider the charity a going concern for at least the next 12 – 24 months.

c) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular projects being undertaken by the charity.

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g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably

h) Tangible fixed assets

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at 25% as these are largely tools for our projects and some marketing materials.

i) Employees and Pensions

The charity does not employ any staff.

2 Legal status of the Charity

The charity is a Charitable Incorporated Organisation since 30 May 2019. There is no liability to trustees in respect of the charity being wound up.

3 Financial Performance of the Charity

The financial performance of the charity is largely made up of the performance of its projects.

| Income | |
|---------------|------------------|
| | 2020-2021 |
| Donations | £ 182 |
| Sales | £ 50 |
| Grant | £ - |
| Misc | £ - |
| | £ 232 |

Expenditure £ 352

31/03/2021 Balance £ 5,736

- The donated income has fallen slightly.
- Sales are negligible due to not being able to run/attend events for much of the year.
- There is no grant income because the usual sorts of projects we apply for grant funding for require face to face interaction, and this was not possible or probable during much of the year.
- Expenditure was kept to a minimum.

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4 Project costs

| | Opening Balance | Income | Expenditure | Closing Balance |
|----------------|-----------------|--------|-------------|-----------------|
| General | £4,683 | £182 | £259 | £4,606 |
| Count on Me | £0 | £0 | £0 | £0 |
| Film Screening | £0 | £50 | £0 | £50 |
| Repair Café | £608 | £0 | £52 | £556 |
| Slades | £566 | £0 | £42 | £524 |
| | £5,856 | £232 | £352 | £5,736 |

Count on Me

Continues in abeyance until a new funding opportunity arises.

Film Screenings

The film screenings income was from the ticket sales for a film screened in the previous financial year.

Repair Café

Most of the expenditure this year was due to a misunderstanding between us and the Central Library over a payment for venue hire from the previous financial year. The remainder was a small payment reimbursing volunteer expenses, also from the previous year.

Slades Farm Community Garden

Some tools were purchased to assist with winter conservation tasks.

5 Governance and support costs

| | |
|--|-------|
| Insurance | £147 |
| IT (One Drive) | £60 |
| Advertising (share of Meetup subscription) | £45 |
| Banking sundries (P&P) | £7 |
| | <hr/> |
| | £259 |

